**#IfYouWereAnEngineerWhatWouldYouDo**

**Privacy Notice**

It is important that you read this notice so that you are aware of how and why we are using such information. This privacy notice describes how we collect and use personal information about you during and after your relationship with us, in accordance with data protection law.

You can find Privacy Policy [here](https://leadersaward.com/privacy-policy/) and Terms & conditions [here](https://leadersaward.com/terms-conditions/).

**What type of personal information will be collected and our lawful basis**

Entries must be submitted by an adult (parent/guardian on behalf of the child or teacher who has obtained the child’s parent or guardian’s consent to submit an entry on behalf of the child).

The Personal Data we will collect on submittance of **entry** are name, gender, school address, interviewed engineer and their place of work.

The personal data that we will subsequently collect from **award winners** are the Submitter’s email, phone number, and relationship to the award winner. If the submitter is not the winner’s parent/guardian then the parent/guardian’s name, email, and phone number must be provided instead.

The legal basis for processing this personal data is our legitimate interest in managing the competition and notifying the winners. However; the application will only proceed where parental consent has been provided and verified.

Engineering professionals signing up as Judges will be asked to supply their Name, Job Title, Postcode, Region, email address, phone number, company name. The legal basis for processing the judges’ personal data is our legitimate interests in in allowing the competition to be graded and certificates awarded.

We have carefully considered the impact on you, the children/engineer, and the judges and we will not use yours or their personal information where the impact overrides our interests.

**How will the information be used?**

All personal data will be collected for the purposes of administering the competition and to provide updates to all parties concerned on the progress of entries through the competition.

**How long will your information be retained?**

Data accrued from the Leaders Award competition will be collated as part of an anonymised longitudinal study of pupil engagement in STEM. No individual or educational establishment will be identified as part of this longitudinal study and entry implies full and complete consent.

If you are a judge, we will retain your personal information until 30th August for relevant year, unless you consent to receiving communications about the following years competition. If you consent to receiving communications about the competition the Leaders award will retain your personal information until the following year (30th August). If you wish to withdraw your consent you have the choice to opt-out at any point in time by using the ‘unsubscribe’ link in every email, or by emailing [info@primaryengineer.com](mailto:info@primaryengineer.com) or [info@leadersaward.com](mailto:info@leadersaward.com)

**Will leaders award share my information with anyone else?**

As part of this contract it may be necessary to share information with the GDPR compliant funder of this project. This will be limited to details relating to this funded activity but may include school details and attendee names. If you wish for your details not to be shared in this way, please advise Primary Engineer by email.

**Your rights and more information**

If you have any questions about how the Leaders award handles your personal information, or you wish to find out about your rights, please visit the Leaders award Privacy Policy. You will also be able to find out how you can contact the Primary Engineer’s Data Protection Officer [gdpofficer@primaryengineer.com](mailto:gdpofficer@primaryengineer.com)

If you raise a concern with the way Primary Engineer has handled your personal information and you are dissatisfied with Primary Engineers response, you are entitled to lodge a concern with a supervisory authority. In the UK, the supervisory authority is the Information Commissioner’s Office (ICO).